

ST. MARY'S RELIGIOUS EDUCATION

HEALTH AND SAFETY PLAN TO RETURN TO SCHOOL

OUR COMMITMENT:

- We strive to provide a safe environment for our students and volunteers while creating a comfortable atmosphere for students to learn and to meet their spiritual needs

SAFETY PRECAUTIONS FOR PHYSICAL ENVIROMENT:

- Provide training to staff, volunteers on Covid-19 protocols
- Building, classrooms, and bathrooms will be professionally cleaned prior to students' return to class.
- Classrooms, bathrooms, and building will be cleaned professionally each week prior to class on Sundays.
- Water fountains will be closed.
- The HVAC system will be run longer on class days to allow for fresh air exchange.
- Hand sanitizer will be provided in all classrooms and high traffic areas.
- Catechists and volunteers will wipe off desks and high touch areas after each class.
- Proactive signage related to Covid-19 will be displayed in common areas, bathrooms, and on doors when entering building.

IN-SCHOOL PROTOCOLS TO FOLLOW:

- Students/ Volunteers are expected to wear masks at all times.
 - Mask Guidelines
 - Multi-layered cotton masks are the best- please no bandanas or masks with vents.(Must cover mouth and nose)
 - Patterns, images, solid-colors are acceptable. (No scary or inappropriate images/messages)
 - Students may, however, remove their face coverings when they are eating or drinking when spaced at least 6 feet apart.
- When students enter the building, they are expected to go directly to their classroom.
- Students must sanitize their hands upon entering the classroom.
- Students will walk on the right side of the hallway at all times so any passing with other students will keep them separated.
- Students will be seated 6 feet apart and facing forward.
- It is suggested that students bring a water bottle labeled with their name. Water fountains will not be available for refills. Additional small bottles of water will be available for purchase at 25 cents.

- Students, volunteers, and visitors are required to practice social distancing as much as possible.
- Students will not share materials; each will have their own labeled materials to use.
- Classes may be held outside when weather allows. With proper spacing masks will not need to be worn outside if students are 6 feet apart.

MEETINGS

- All parent meetings will be held in the Social Hall in the REC.
- All meetings will follow social distancing guidelines.
- Masks will be required.

PRIOR TO ARRIVAL TO CLASS- DO AT HOME!

- In order to keep all our children safe and healthy we ask for you as a parent to monitor your child's temperature prior to leaving for Religious Education class.
- Monitor your child for any other symptoms. If your child displays any of the following symptoms, please keep them at home.
 - List of symptoms
 - Fever or chills (100 degrees)
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
- If your child is exhibiting symptoms, follow instructions of your healthcare provider.
- Keep your child from having contact with any other children in your house if your child has symptoms.

ARRIVAL TO RELIGIOUS EDUCATION CENTER

- Elementary student parents will park in the parking lot and escort their child to the doorway of the Religious Education Center.

- Junior High students can continue to be dropped off at the sidewalk as always.
- **All students/volunteers will sanitize their hands as they enter the building.**
- Door greeters will inquire from parents if their child has displayed any symptoms. Door greeters have the right to refuse anyone who is displaying symptoms of illness.

DISMISSAL FROM RELIGIOUS EDUCATION CENTER:

Elementary Parent pickup:

- Students will wait in the homerooms until called by family name.
- Parents will wait outside by the designated doors, tell the door greeter your name, then step aside to wait for your child.
- Parents with last names A to M will pick up their child at Door “A”- new hallway door at sidewalk.
- Parents with last names N to Z will pick up at Door “B” – Main entrance.
- Once you have your child(ren) please return to your car.
- Please do not socialize on the sidewalk so we can keep the dismissal line flowing.

Junior High Pickup

- The Junior high will be picked up per normal routine from the sidewalk.

HEALTH & SAFETY PROTOCOLS

HOW TO PROTECT YOURSELF AND OTHERS:

- Regularly wash your hands with soap and water for at least 20 seconds or use hand sanitizer if soap and water are unavailable.
- Wear face covering or a mask.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay at home as much as possible.
- Avoid large gatherings.
- Notify your Catechist, the Religious Education office, or church office ASAP, if you or your child have developed symptoms of COVID-19 or if you have been exposed to a probable or confirmed case.
 - Contact your medical provider and follow instructions given.
 - Provide medical provider note to return to school.

IF THERE IS A SYMPTOMATIC STUDENT IN RELIGIOUS EDUCATION:

- The Catechist will call the main office to alert them that a symptomatic student is in their room. Student with mask on will report to the main office, (or an adult will go to class if the student is in K-2) they will wait in the conference room for a parent to pick them up.
 - Conference room will be used as the “sick” room.
- The student’s parent/guardian will be contacted.
- The student will be sent home and the parent advised to seek medical treatment.

SYMPTOMATIC CATECHIST/VOLUNTEER

- Report to the Main Office.
- The volunteer will be sent home and be advised to contact their medical provider.
- They may have the option to work from home if medically able and if job duties can be performed remotely.

IF THERE IS A REPORTED PROBABLE OR CONFIRMED CASE:

- The affected areas visited by the ill person will be closed off, cleaned, and disinfected.
- Students and their families who were in “close contact” with the ill person will be contacted.
- Anyone who had “close contact” with the ill person will be required to stay home, contact their healthcare provider, and follow their instructions.
- A note from the healthcare provider will be required to return to Religious Education Class.

IF A PERSON IS SYMPTOMATIC - WHAT CAN BE DONE AT HOME:

- Stay home except to receive medical care.
- Separate from other people as much as possible.
- Get rest, stay hydrated, and take over-the-counter medications.
- Parent monitors symptoms of child; Adults self-monitor.
- Follow care instructions from the health provider.
- Wear a mask/covering over your nose and mouth.
- Wash hands with soap and water for at least 20 seconds.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Do not share personal household items with others.
- Clean and disinfect “high touch” areas in “sick room” and bathroom.

IF A STUDENT OR ADULT IS SYMPTOMATIC - WHAT TO DO TO RETURN TO RELIGIOUS EDUCATION:

Once he/she has “recovered” a note from your healthcare professional stating that the student OR adult may return to class is required.

- At least three (3) days [72 hours] have passed since fever has resolved without the use of medication.
- Demonstrates improvement in respiratory symptoms.
- At least ten (10) days have passed since symptoms first appeared.

IF AN ASYMPTOMATIC STUDENT/ADULT HAS BEEN EXPOSED TO AN INDIVIDUAL WHO TESTED POSITIVE FOR COVID:

- Please keep your child home, Adults, stay home, someone will cover your responsibilities.
- Contact your healthcare professional and follow the directions provided.
- Parents will monitor their child’s symptoms. Adults self-monitor symptoms.
- Practice social distancing in the home.
- Contact St. Mary’s office or office of Religious Education.
- Self-monitor symptoms.

CATECHIST/ ADULT VOLUNTEER

PROTOCOL FOR ENTERING THE BUILDING

- Enter the building via the Main Entrance.
- Wear mask always.
- Use Hand sanitizer upon entering (hand sanitizer provided in entryway)
- Maintain social distance from anyone in front of you.
- Have your temperature taken and fill out the Self Screening Form.
- Go to your classroom.
- Please be in your classrooms by 10:20
- Students and Teachers may not congregate in the hall.

PROTOCOL WHILE IN THE BUILDING

- Wear mask at all times.
- Maintain social distance (6ft.) when another person is present.
- Be attentive to signs within the building, please read all signs on doors before entering a room.
- Grades K to 3 will have a monitor in the hallway to guide students to the restroom. No more than 4 girls in the women's room at one time. No more than 3 boys in the men's room at one time.

PROTOCOL WHEN EXITING THE BUILDING

- Wear a mask
- Maintain social distance (6ft.) from anyone in front of you
- Hand-sanitize
- Exit via the main entrance or new hall walkway doors.

These guidelines are put in place to help keep a safe environment for all who come to St. Mary's Religious Education program. No measures are one hundred percent effective. We ask your patience and respect for each other in these trying times for our church family.